

# Proforma for application for withdrawal from Provident Funds

Ministry of \_\_\_\_\_

Department of \_\_\_\_\_ / Office

Application for withdrawal from \_\_\_\_\_  
(Here enter the name of the Fund)

1. Name of the Subscriber :
2. Account Number :
3. Designation (With Departmental Suffix) :
4. Pay :
5. Date of joining service & date of superannuation :
6. Balance at credit of subscriber on the date of application as below:-
  - i) Closing balance as per statement for the year \_\_\_\_\_
  - ii) Credit from \_\_\_\_\_ to \_\_\_\_\_ on account of monthly subscriptions
  - iii) Refunds made to the fund after the closing balance vide (i) above
  - iv) Withdrawal during the period from \_\_\_\_\_ to \_\_\_\_\_.
  - v) Net balance at credit on date of application
7. Amount of withdrawal required :
8. (a) Purpose for which the withdrawal is required :  
(b) Rule under which the request is covered :
9. Whether any withdrawal was taken for the same purpose earlier. If so, indicate the amount and the year :
10. Name of the Account Officer maintaining the Provident Fund Account :

Signature of Applicant

Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Section \_\_\_\_\_  
Branch \_\_\_\_\_

Dated: \_\_\_\_\_